

Shipley's Crossing Board of Directors Meeting
November 3, 2014, 6:15pm

Meeting Called to Order

Reminder meeting conducted with Roberts Rules of Order

Sentry Report - Princess Winston - Financial Report

Special Guest Speaker - Detective Ian Preece, AA County Police Dept.

-Detective Preece discussed crime in and around our community. He mentioned that Shipley's Crossing is very low crime area. He discussed that in surrounding areas, that car break-ins were common. Thieves looking in vehicles for anything valuable and looking for unlocked car doors. He recommends not leaving anything valuable exposed in your vehicle (wallets, GPS, etc.) and always keeping your car door locked. He also mentioned that there have been several cases of teams knocking on your door posing as possibly county workers (or something similar) and while one person distracts you ("can we go out and look at your meter"), the other person slips into your home looking for valuables. He recommends requesting a valid ID from anyone coming to your door. If they cannot produce that ID, call the police and they will come out to check them out. Detective Preece discussed solicitors in our neighborhood. Although he mentioned that soliciting was not illegal (even with our posted signs), he recommended that again you should ask solicitor for an ID (from his company) and if you feel uneasy about a solicitor, that you call the police and they will come out verify that they are legitimate. He also said that he will report the erratic driving around our traffic circle to the AACPD traffic division to possibly have additional attention paid to this problem. Thanks to Detective Preece for his time and some great information.

The Report of Officers

Old Business

- Crime Watch and No Trespassing signs have arrived and will be placed today (11/4).
- Monthly Service announcement - Walking of Dogs – Please be courteous of your neighbors. Please do not allow dogs to go on people's lawns. Please pick up after your dog. Thank You!
- There are still spots available the community bus trip to NYC on December 10th. (for the trip only, the show availability has passed). If anyone is interested, please contact Diane Boyea (732) 421-8365

- Pickle Ball will continue through the winter at the Benfield Sports Complex (Benfield Rd & the entrance to 97 South). Sessions will be held on Mondays from 1:30 to 3:30pm and Fridays from 2 to 4pm. If you are interested in playing, please contact Floyd Zablotny (443) 274-2383.

-Still looking for volunteers for the new “Welcome to the Neighborhood Committee” Representative/s from this Committee would keep abreast of sales in the neighborhood, move in dates, meet and welcome our new neighbors, and ensure that they have any information they need regarding the community.

New Business:

-We have review many of the new vendor proposals and will be voting on most of them this evening.

-We will edit the budget to include the new contract amounts. The final budget will be distributed to the community for review and the Board will vote on the budget next month.

-the Community Website was rolled out this past Wednesday. It appears to be well received. It contains a tremendous amount of information for the community and should be a valuable resource. Some stats as of today 246 sessions, 171 individual users (computers), 1332 pages viewed, (about 6 pages per session), viewed in 3 countries, and 10 cities across the USA.. If at any point you have trouble viewing the site or things appear to be out of place, you may need to update your browser or even try a different browser. Thanks to Brenda Milliman who has volunteered to maintain the website going forward.

-The Recommended Contractors, Community Contractors and Community Bulletin Board pages should prove to be a valuable community resource.

-As previously mentioned, the paper calendar will no longer hang in the back room of the clubhouse, it will be maintained on the website along with instructions on clubhouse renting and utilization. As mentioned in last month’s meeting, the small room in the back will be secured in the future, and will house additional security equipment.

-The Clubhouse Committee has scheduled several community events over the next several months. Jane will go over those events in her report.

-We’ve talked to Koch and tree planting should resume in the North this week.

-One of the heating units is out at the clubhouse. We are in the process of scheduling the repair. It appears that it may have frozen by someone turning the temperature way down

to cool the clubhouse at one time. Please remember that if you need to adjust the temperature in the clubhouse for any reason, please reset the temperature to the recommended levels upon your departure.

-There was a slight miscommunication with Sentry management regarding the Board's intention with regard to Clubhouse rental deposits. Recently, rental deposits, rather than being returned to the renter, the deposit was applied to the renter's next assessment due. As this was not the Board's intention, we spoke to Sentry and going forward, the deposit check will be cashed, and after the post party inspection approval, a check will be issued by Sentry in the amount of the deposit and returned to the renter.

-We continue to explore options for bringing heat to the pool pump room before winter to avoid frozen pipes.

-The final Koch home on Shallop Ct is scheduled to settle on 11/21/14.

We will Koch for sale signs can come down at that point.

We will combine the two Architectural Committees into one Committee at a point after the settlement.

-We have received several notices that occasionally mail is delivered to the wrong box. This has been addressed with the Post Office. If this does occur however, and you want to get the mail to the correct person, please be mindful of the security of the mail. Please give the mail directly to the person it was intended for. Recently mail was left on the windshield of a member's vehicle. We appreciate your help on this.

-Recently, the Board approved increasing the Petty Cash fund to from \$500.00 to \$1500.00 and applying those funds to a checking account with a debit card. This will allow the Board to if necessary, select a vendor that may not have an established account with Sentry Management, for work in the community. The Vendor would then be paid with the debit card, and the petty cash fund would be reimbursed as normal and returned to the checking account.

-A member of the community has volunteered to see if various restaurants/businesses in the area are willing to offer a community discount. We think this is a great idea and we'll keep you posted as to the progress.

-We discussed the possibility of moving the dates that the assessments are due to the middle of the month (some folks are paid on the first of the month and this would allow them to receive their checks prior to having the assessment due. Also it could take a bit of pressure off immediately after the December holidays). In addition, we will hold a similar discussion with Koch regarding the possible moving of our annual January payment to them a bit further from the holidays.

Report of Committees

Architectural

North - Linda Summers – No new requests this month

South - Buddy Jackson – All is going smoothly.

Common Areas

Dave Milliman – Common area committee continues to monitor Koch's work moving forward the turnover. Irrigation System was winterized and closed for the season (10/22). The sidewalk on Shallop has been extended.

Pool / Clubhouse

Jane Jackson – Thanked the committee for their work and mentioned the following planned events:

Clubhouse Cookie Swap – 12/7/14 – Diane Boyea

Holiday Gala – 12/12/14

An Afternoon with Santa – 12/14/14 – The Millimans

Valentine's Day Dinner – on or around 2/14/14

Finance Committee

Robin Beusse – Thanked her committee members, Steve Hennick and Carroll Johnson along with Dave Milliman and Princess Winston working together in pulling together the 2015 budget.

Motions for Vote

Cleaning Contract - Voted to award the 2015 contract to About Time Cleaning - \$2,925 plus supplies.

Landscaping Contract – Voted to remain with C&S Landscaping for 2015 (we currently have a 3 year contract). Because it was removed from last year's contract, we are adding Fall Seeding and Aeration for all homeowners and common areas in the North Section, for \$4,200.00 (\$52.00 per household) and the mowing of all retention ponds \$2,400.00

Snow Pushing Contract - Voted to remain with C&S and add snow pushing in the South Section on an as need basis (if the county does a timely and adequate job this winter, we will not require C&S, if not, we will call on C&S to do the perform the work).

Reserve Study - Voted to procure a new reserve study by the Falcon Group - \$2,995.00

Clubhouse Security – We have two proposals for clubhouse security. The Board will

explore these proposals further prior to voting.

Pool Contract – Voted to award the 2015 contract to Continental Pools - \$14,850 plus pool furniture preparation

HVAC Contract - The Board will discuss this contract further prior to voting.

Tax Preparation - Voted to award the 2015 contract to Strauss and Associates P.A. – \$575.00

Attorney - Voted to award the 2015 contract to Michael Neal – No Retainer – Paid on as need basis

Voted to add wireless internet to the Clubhouse.

Currently, we have phone and television service and it is relatively inexpensive to add internet service.

Property Management Contract - Voted to remain with Sentry Management for 2015

Floor Open

Can C&S be requested to shovel driveways and sidewalks earlier this year. Some people have to leave for work and shoveling took place in late afternoons last year.

Dave Milliman will discuss this with C&S. They have many communities to clear so they all can't be cleared early, but we can make the request.

Can anything be done to low traffic on Brightview Dr. ?

The Board has been in contact with the Anne Arundel County Traffic Division (several times). They have come out and made some adjustments to the signage. Brightview Dr. does not qualify as a road that either speed bumps or rumble strips can be used. As mentioned earlier, AAC Police have been notified and additional police attention will be given to Brightview and the Circle.

Meeting Adjourned