

# Shipley's Crossing Homeowner's Association, Inc.

Millersville, Maryland

April 20, 2017

## NOTICE OF ANNUAL MEETING

Please attend the Annual Meeting to be held:

**DATE & TIME:** Monday, May 22, 2017 at 6:30p.m.  
**LOCATION:** Glen Burnie United Methodist Church  
52<sup>nd</sup> Avenue, S.E.  
Glen Burnie, MD 21061

Each year, the members of the Shipley's Crossing HOA ("*The Association*") hold an annual meeting to discuss the current business of the Association and to elect new members (and/or current Directors whose terms are expiring) to the Board of Directors ("*The Board*"). The Board is comprised of not more than five (5) members who have the voting power to control all operating aspects of the Association. Their duties include setting the quarterly assessment fees, maintenance of the common grounds, enforcement of the governing documents, paying bills, responding to members concerns, etc. **This year, two (2) positions are up for re-election, for a three-year term.**

In order to hold the annual meeting, a quorum of 10% of the membership is required in person or by proxy. You will find a proxy form and nomination form on the back of this notice. If you are unable to attend the annual meeting, you may fill out and sign the proxy form for someone to vote on your behalf, and/or nominate a member to the Board (their acceptance signature is also required). The Nominating Committee has nominated Charlie Kerrigan and Michael Thomasson, biographies are enclosed. Additional nominations can be taken from the floor at the Annual Meeting, but if you are nominated you will need to be present to accept the nomination. Both the proxy and/or nomination form should be mailed to the Secretary, c/o ProCom, Attn: Mrs. Angela Ashe, 400 Serendipity Drive, Millersville, MD 21108.

In accordance with the Maryland Non-Stock Corporation Act, Section 5-206, if quorum is not present at the annual meeting scheduled for May 22, 2017, the meeting will be rescheduled to the next regularly scheduled Board Meeting on Tuesday, June 27, 2017, 6:30p.m. at the Association's Clubhouse, 522 Donner Way, Millersville, MD 21108. The number of members present in person or by proxy at the rescheduled meeting will constitute a quorum. A majority of the members present in person or by proxy may approve or authorize any proposed action at the additional meeting and may take any other action which could have been taken at the original meeting if a sufficient number of members had been present.

If you have any questions or concerns, please contact Mrs. Angela Ashe of ProCom at 410.721.0777, ext. 148 or via email at [AAsh@procomgt.com](mailto:AAsh@procomgt.com).

Sincerely,

Board of Directors  
Shipley's Crossing HOA

### **PROCOM**

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